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Circular 623
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ONTARIO

DEPARTMENT OF EDUCATION

Memorandum

RE COURSES LEADING TO (1) THE INTERIM HIGH SCHOOL ASSISTANT'S CERTIFICATE, TYPE B
(2) THE INTERIM HIGH SCHOOL ASSISTANT'S CERTIFICATE, TYPE A
(3) THE INTERIM INTERMEDIATE HOME ECONOMICS CERTIFICATE

The following announcement is made in order to provide information with regard to the professional training of secondary school teachers.

1. THE REGULAR COURSES

(a) The regular courses (September to May) at the Ontario College of Education, Toronto, will be continued and will provide instruction and practice teaching leading to the Interim High School Assistant's Certificate, Type B; the Interim High School Assistant's Certificate, Type A; and supplementary certificates in certain subjects.

(b) The conditions of admission and the specific requirements for the respective courses are stated in the Calendar of the Ontario College of Education.

2. INITIAL SUMMER COURSE

(a) (i) A special eight-week summer course leading to a Temporary Secondary School Certificate will be offered in 1961 at each of Toronto (Ontario College of Education), Kingston (Ellis Hall, Queen's University) and London (H. B. Beal Technical School).

(ii) The same type of course, including practice teaching, will be given at all three centres.

(iii) Each course will begin on July 3 and will end on August 25.

(iv) It is expected that applicants resident in the Counties of Durham and Northumberland, Hastings, Peterborough, Renfrew, and counties east of these will attend the course at Kingston, and that those resident in the Counties of Grey, Wellington, Waterloo, Brant, Norfolk, and counties southwest of these will attend the course at London. Applicants from elsewhere in Ontario will be expected to attend the course at Toronto.

(v) An applicant for enrolment must submit:

a certificate from a clergyman or other appropriate authority that he is of good moral character;

a certificate from a competent authority that he is a Canadian citizen or a British subject, or a Declaration of Intention to become a Canadian citizen;

a transcript in duplicate showing details of the undergraduate course and proof of the degree with standing to be approved by the Minister of Education as to admission requirements and content of the undergraduate course;

a Preliminary Medical Report signed by a qualified physician on a form obtainable by the applicant from the Registrar of his University, the Ontario College of Education, or the Registrar, Department of Education.

(vi) Each applicant will be required before or during the course to pass a physical examination conducted by a medical examiner appointed for the purpose.

(vii) The conditions of admission to the Initial Course will be as stated in the Calendar for 1961-62 of the Ontario College of Education for admission to the regular winter course.

(viii) All applications for admission to the Initial Course at Toronto, Kingston, or London must be made to the Registrar, Ontario College of Education, 371 Bloor Street West, Toronto, not later than June 20, on a form which will be mailed to the applicant when the Letter of Permission and a copy of the contract have been received at the College.

(b) (i) Each applicant for admission to the Initial Course must also submit evidence that he has accepted a contract offered by a School Board for the school year 1961-62 for a position which has been advertised after April 1 in a newspaper having a provincial circulation and for which no application has been received from a teacher who is qualified under the Regulations.

(ii) In the case of an applicant under contract to teach in an Ontario private school, evidence must be submitted that he will teach at least one subject in Grade 11 or Grade 12 and that the school will apply to the Department of Education for inspection in these grades in 1961-62.

(c) In each Initial Course a candidate will be required to study School Management and Law and an appropriate pattern of three secondary school subjects chosen from the following: English, History, Geography, Latin, French, Mathematics, and Science. In addition, he will be offered an optional series of five lectures in any one of the special subjects of Art, Commercial Subjects, Home Economics, Music, Physical Education, and Special French which he is under contract to teach. A candidate who has taken these lectures in one subject will be considered qualified in that subject for a period of two years thereafter if he holds a Temporary Secondary School Certificate or an Interim High School Assistant's Certificate, Type B. Attendance at these lectures will not entitle the candidate to any credit towards a special certificate in the subject.

3. COMPLETING SUMMER COURSES

(a) A special course of eight weeks, consisting of History and Philosophy of Education, Educational Psychology, and further study in the same three secondary school subjects chosen for the Initial Course, will be given in the summer of 1961 at each of Toronto (Central Technical School), Kingston (Macdonald Hall), and London (H. B. Beal Technical School). This course will be available to candidates who have completed successfully the eight-week summer course of 1960, have taught satisfactorily during the complete school year 1960-61, and have been recommended by the Principal and the Secondary School Inspector concerned. On the successful completion of this course, the candidate may be granted an Interim High School Assistant's Certificate, Type B. The Completing Course will begin on July 3 and end on August 25.

(b) Subject to the conditions stated in (a), candidates who in 1961 complete successfully the Initial Course will take a Completing Course to be offered at the same centres in 1962 in order that the requirements for an Interim High School Assistant's Certificate, Type B, may be fulfilled.

4. REGULAR SUMMER COURSE

(a) A course of eight weeks, consisting of School Management and Law and an appropriate pattern of three secondary school subjects chosen from the following: English, History, Geography, Latin, French, Mathematics, and Science, and beginning on July 3, 1961, will be offered at Toronto only to candidates who have fulfilled the requirements for admission to the High School Assistant's course, Type B, and

(i) who hold Ontario Elementary-School Teachers' (or First Class) Certificates, or

(ii) who hold Ontario Vocational Certificates, or

(iii) who have had equivalent training in a country outside the Commonwealth.

These teachers shall be exempted from attendance at a regular session of the Ontario College of Education, but shall attend the Regular eight-week Summer Course for a High School Assistant's Certificate, Type B.

NOTE: Fully-certificated secondary school teachers from other provinces of Canada and Commonwealth countries may apply for a Letter of Standing valid for one year in Ontario secondary schools.

(b) This course will include practice teaching.

(c) Application must be made to the Registrar, Ontario College of Education, by May 15.

5. TYPE A SEMINARS

(a) A special summer course of eight weeks, beginning on July 4, 1961, will be offered at Toronto only to provide the opportunity for teachers who hold a Permanent High School Assistant's Certificate or an Interim High School Assistant's Certificate, Type B, and who possess the necessary academic qualifications, to obtain an Interim High School Assistant's Certificate, Type A.

(b) Professional courses leading to the Type A Certificate in one of the following special fields of scholarship will be offered:

Classics	History
English	Latin and French
English and French	Latin and Greek
English and German	Mathematics
English and Latin	Mathematics and Physics
English and Spanish	Science
English and History	Physics and Chemistry
French and German	Physics and Biology
French and Spanish	Chemistry and Biology
Geography	Home Economics

(c) Applicants must be recommended in their special fields of scholarship and teaching by the secondary school inspector concerned. If it should prove necessary, an equitable limitation of the enrolment may be made. Preference will be given to teachers holding the Permanent High School Assistant's Certificate.

(d) Applications for enrolment must be made to the Deputy Minister of Education by March 31. Blank application forms for these *Type A Seminars* may be obtained from either the Registrar, Ontario College of Education, or the Deputy Minister.

6. HOME ECONOMICS SUMMER COURSE

(a) A special course leading to the Interim Intermediate Home Economics Certificate will be offered in 1961 at Toronto only.

(b) This six-week course will begin on July 4 and end on August 11.

(c) Applicants must hold a Permanent High School Assistant's Certificate or an Interim High School Assistant's Certificate, Type B.

(d) Admission to this course is restricted to teachers who submit evidence of graduation with a standing not lower than 60% in the Home Economics of the final year of a University course approved by the Minister of Education in which Home Economics has been a regular subject of study.

(e) Application must be made to the Registrar, Ontario College of Education, by June 1.

John P Robarts

Minister of Education

TORONTO, January 17, 1961.